

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Doward Matlick
Joanne McConnell
David Strait
Bob Wilkins

FROM: JOE SUPER, SUPERINTENDENT

DATE: November 30, 2011

RE: REVISED - BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, December 5, 2011**, at the **Junior Elementary School, Junior, WV 26275**.

Call to Order

Pledge to Flag

Invocation

Minutes -

Approve Minutes of the November 28, 2011 meeting. – Enclosure A

Delegation(s) –

Recognition (s) –

Reports –

Junior Elementary School Local School Improvement Report/Playground Dedication
Facilities Report
Monthly Attendance – Enrollment Report for Month ending November 4, 2011 – Enclosure B

Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve payment of bills for the period of November 22, 2011 through November 30, 2011 at a total expenditure of \$23,475.59. – Enclosure C
2. Recommendation: Authorize the December 15, 2011 payroll and federal withholdings not to exceed the amount of \$900,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)

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3. Recommendation: Authorize the payment of utility, travel and rent bills due before next board meeting not to exceed \$45,000.00. – (Refer to Enclosure C)
4. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) – Enclosure D

Junior Elementary School (PTO) – projected revenue - \$0.00

Philip Barbour High School (Swim Team) – projected revenue - \$200.00, \$500.00, \$100.00

5. Recommendation: Award the following spring photography bids. – Enclosure E

_____, Volga-Century Elementary School

_____, Junior Elementary School

_____, Philippi Middle School

_____, Kasson Elem/Middle School

_____, Belington Elementary School

Curriculum & Instruction –

6. Recommendation: Approve/Confirm curricular trips. – Enclosure F

Belington Elementary School (Chorus) – to Meadowbrook Mall on December 16, 2011

Kasson Elem/Middle School (Band) – to Philippi on December 2, 2011; to Belington on December 10, 2011

Philip Barbour High School (HSTA) – to AB College on December 16, 2011

7. Recommendation: Approve graduation exercises for the Class of 2012. – Enclosure G

Commencement Exercises – Saturday, June 2, 2012, 2:00 p.m. at the Barbour County Fairgrounds

Facilities –

8. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure H

Mt. Vernon Elementary School on December 3, 2011 – requested by Betina Montgomery for Birthday Party

Philip Barbour High School on December 1, 2011 – requested by Tonya Baker for Philippi Elementary Schools Christmas Program; on December 11, 2011 – requested by Allyson McNaboe for Graduation Reception;

Philippi Elementary School on December 10, 2011 – requested by Midway Apostolic Church for Christmas Dinner

Food Service –

Policies –

Student Support –

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Transportation –

9. Recommendation: Approve transportation travel requests. – Enclosure I

Travel –

10. Recommendation: Approve/Confirm requests for professional leave. – Enclosure J

Vocational –

Personnel –

11. Recommendation: Accept resignation of John David Reed III as an Instructor at Philip Barbour High School/Philippi Middle School effective at the end of the first semester of the 2011/2012 school year. – Enclosure K
12. Recommendation: Accept resignation/retirement of Rita Kennedy as a Kindergarten Aide at Philippi Elementary School effective at the end of the 2011/2012 school year. – Enclosure L
13. Recommendation: Employ the following personnel for the 2011/2012 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure M

Extra Curricular Assignments

Stephanie Hickman, Tutor (1 day per week for Identified student(s) as needed for the 2011/2012 School year) Belington Middle School

14. Recommendation: Approve listed persons to enter the bus operator training program provided by Barbour County Schools. – Enclosure N
15. Recommendation: Employ George Reynolds as a substitute teacher for the 2011/2012 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure O
16. Recommendation: Approve No-Cause Days for Shelley Starkey on December 7, 8, 9, 2011. – Enclosure P

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Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters – Enclosure Q
2. Young Life
3. Other

Adjournment